



## We're looking for qualified and passionate Security Officer

**Want to work for one of the largest charities of its kind in Africa?** Do you enjoy ensuring that people and valuables on properties are safe and out of harm's way? Are you passionate about innovation and creativity in the security field? Does it sound like we're talking about you... Keep reading!

### **About us**

The School of St Jude is a pioneering leader in charitable education within Africa. Every year we give 1,800 students with free, quality education, 100's of graduates with access to higher education and provide more than 20,000 government school students with quality teachers. St Jude's is funded by generous supporters from around the world who make our mission of giving bright, poor Tanzanian students a free, quality education possible.

### **Who are you**

- A creative and strategic individual
- A collaborative person who can work closely with others and share skills
- passionate about innovative & creative security management
- A dedicated self-driven security personnel
- Strong communication & people management skills
- Able to withstand colleagues' pressure and maintain vigilance & professionalism

### **What you'll do**

- **With Manager – IT, Security, and Special Projects, you will enforce School policies and procedures regarding security as per the Employer's approved procedures.**
- Assists school administrators in the prevention of personal injury, property loss and disruption of the educational process through routine patrol, crime prevention techniques, surveillance, emergency response, recovery of property, etc.
- **Create and improves security procedures for the School.**
- Supervise and participate in patrols in all areas, buildings, grounds, parking lots, etc. to prevent student disruptions, theft, vandalism and unauthorized and illegal entry and other activities that detract from a safe, secure and orderly school environment
- Conduct random inspection during night hours, weekends and public holidays to ensure the security personnel are alert in all campuses
- Supervise the hired-third-party Security Firm and their due-diligence as per the established contract
- Maintains a high level of visibility as students and staff arrive and depart from school ensuring the search activities are done per the security procedures
- Identify and address altercations, arguments, or disruptive behavior in a timely and professional manner
- Ensure timely documentation and reporting of incidents within 24 hours and within the occurrence of the incident
- Promote a culture of safety awareness within the School community

### **What we're looking for**

- Certificate, Diploma or Degree in Security Management/Supervision.
- Minimum of 5 years' experience in a similar positions.
- Registered as a Security Officer.
- Valid Police Clearance certificate
- Physical Requirement: Physically fit and able to stand or walk for extended periods of times, and comfortable working outdoors and in varying weather conditions.
- Working conditions: rotational shifts including days, night, weekends, and public holidays, may require on-call for emergency response, and work across multiple campuses within Arusha.
- Outstanding surveillance and observation skills.
- Excellent communication and reporting skills
- Strong judgment and decision-making skills
- Working knowledge of public safety, security operations, and procedures.
- Knowledge of relevant Tanzania laws and regulations
- Experience working in a school is an added advantage.

### **Why us**

- An opportunity to use your talents and expertise to fight poverty through education and make a positive impact in the lives of thousands of students in Arusha, Tanzania.
- A flexible and supportive community of international and local employees
- Ample opportunities for career progression and development
- Mid-morning tea and lunch (during working days)

### **Are you interested?**

- Send your cover letter and an up to date Curriculum Vitae to [recruitment@schoolofstjude.co.tz](mailto:recruitment@schoolofstjude.co.tz) (subject line must include the reference number: **TSOSJ/HR/IT/02/03/26**)
- **Applications close on 12<sup>th</sup> March 2026**

**ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED.**

### **DISCLAIMER:**

**PLEASE BE AWARE OF FRAUDULENT ACTIVITIES IN JOB ADVERTISEMENTS AND RECRUITMENT PROCESS. THE SCHOOL OF ST JUDE DOES NOT REQUEST PAYMENT AT ANY STAGE OF THE RECRUITMENT PROCESS INCLUDING THE OFFER STAGE. ANY PAYMENT REQUESTS SHOULD BE REFUSED AND REPORTED TO LOCAL LAW ENFORCEMENT AUTHORITIES FOR APPROPRIATE ACTION.**

